

ASPEN SPRINGS METROPOLITAN DISTRICT
PO Box 488
Pagosa Springs, CO 81147
970-731-5656

A regularly scheduled meeting of the Board of Directors, Aspen Springs Metropolitan District was convened on January 10, 2017 at 6:00p.m. at the Aspen Springs Metropolitan District building located on Metro Drive in Unit 5 Aspen Springs Subdivision. Elected board members Dick Warring, Pam Wallis, and Jame Venturini were in attendance, as were appointed members Kenneth Barber and Shane Tuller, and employee Carey Brown. One property owner attended.

Call to Order

The meeting was called to order by elected Chairperson, Dick Warring.

Minutes

Jame said that the previous month's minutes showed the incorrect date. Shane said he would correct the dates. Jame made a motion to approve the December minutes as amended, seconded by Ken; all in favor.

Public Works

- Carey has been working on plowing roads. Dick asked Carey to explain the plowing schedule. Carey summed it up, with the deciding factors being when the storm starts, when it's projected to end, and whether there is enough to plow. He said that generally speaking, they will start to plow when it's around 3-4 inches deep. The usual plow shift begins at midnight and runs for 10 hours, at which point the plow operators are required to take a break before starting another 10 hour shift.
- Dick mentioned that property owners need to be aware that they are not to park on the road, especially this time of year as it disrupts plowing operations.

Treasurer's Report

- Jame: The district had \$318,386 in cash assets, and \$1,672,418 in total assets and property as of the end of December. Total income for December was \$21,183, with year to date income of \$372,948, which is 107% of the year's budgeted income. Total property tax income YTD is \$169,265, which is 98% of this year's budgeted income. Total income YTD for the water depot

is \$23,095, which is 100% of this year's budgeted income. Total expenses for December are \$21,413, and YTD of \$323,086, which is 92% of the yearly budget. The primary expense for December was to CHP, for employee health insurance, and to Western Refining.

- Dick said that the HUTF funding went up slightly.
- Pam made the comment that this is the first time that the water station income had breached 100% of budget.
- Carey said that the individual who tests the water station would be going in for surgery in a few months and wouldn't be able to do the testing. Testing has to be done on a daily basis. Jame asked if either Carey or Shane White could do the testing; Carey stated that neither of them have the time to do it every day along with their regular duties. The board members will look for someone to take over the position.
- There was an issue with Carey not receiving his end-of-year IRA contribution from the accountant; Dick said this was probably due to the fact that there was a new person managing the account who had not been working at the end of last year. Jame said he'd call Lisa and have her cut Carey a check.
- Pam made a motion to approve the treasurer's minutes as read, seconded by Shane; all in favor.

Old Business

- Jame talked to Lisa Burgess at the accountant about the email that Dick received from the SDA about the insurance requirements. She hadn't received this email, and suggested that it was possible that it had been sent to the previous Lisa who worked for the accountant. Dick said that he would call the SDA and find out.
- Shane asked about the County overpayment check that the district was asked to return. Jame said that it had already been written and returned.

New Business

- Shane said that he had received some complaints from residents about the lack of postal service cluster boxes, and wanted to know if this was a Metro issue or a Postal Service issue. Dick stated that several years ago, the postal service had given the District the original cluster boxes and that Carey had installed them. Also, the boxes at Cat Creek Road had been provided and installed by the Postal Service. Carey said that the main issue is due to how the Postal Service requires the mail to be sorted and the boxes are assigned alphabetically, and that every time a new address is added, the boxes have to be reassigned, and that the contract carriers for the route don't like the extra hassle of new boxes. He said that if the Postal Service would allow new boxes to be placed, he would install them, and also that there were boxes at

the Deer Trail cluster which have never been used since they were installed over 12 years ago. The board's advice is to contact the Postal Service if residents want to obtain cluster boxes.

Property Owner's Concerns

- There were no property owner's concerns.

Dick Warring adjourned the meeting at 6:29 pm.