

ASPEN SPRINGS METROPOLITAN DISTRICT

PO Box 488

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A regular meeting of the Board of Directors, Aspen Springs Metropolitan District was convened on March 12th, 2024 at 6:00 p.m. at the Aspen Springs Metropolitan District building located on Metro Drive in Unit 5 Aspen Springs Subdivision. Elected board members Kenneth Barber, Pam Wallis, Eric Davidson, & appointee Chris DeVries were in attendance and member Kelly Evans attended via conference call. One employee attended. One property owner attended.

Call to Order

Meeting was called to order at 18:05 by Kenneth Barber

Approval of previous Minutes

- February's minutes were approved. – **Motion**: Kelly, 2nd: Pam, Passed unanimous

Public Works

- Carey: Trouble sending emails, printing files, and scanning files. Need to get competent computer help to sort out issues.
- Grading, hauling gravel, repairing roads – about one month ahead of normal schedule due to the spring-like weather.
- Pulling as much gravel as we can, as the rock crusher will be out for 2-3 months. The material is sub-standard, but working.
- Apparently some Archuleta County personnel are still asking Carey to mount a road sign for Greenbriar Drive. The board has collectively and respectfully asked the powers-that-be to again, pound sand and abide by the road agreement signed on 19 December by the BOC Chair. “A road must be constructed to Archuleta County written standards before an official road designation can exist, at which point ASMD can take over maintenance using HUTF monies generated by the road’s final length/width.” **Archuleta county should give us a proposal in writing and stop pestering Carey if they wish any alternative solution.**
- Zena’s property turned dumping ground: Errol is trying to get the spot cleaned, and has been working through Chris. Chris was wondering if we can do this as part of the “Spring Clean-up” – similar to last year’s activity? Kenneth offered funds to help facilitate a community effort.
- Need funds for more snow removal equipment and general transportation. Carey presented the type of truck he’s looking at (2017 Dodge Heavy Duty Pickup, 120k miles, \$12k) and associated plowing equipment. The assumption is that about \$40k in equipment is needed.
- Pam: Water testing by Marsha is going well.
- Sending out notices for right-of-way violations, but county will not do any nuisance enforcement. **County is considering tossing all zoning**

and nuisance issues from their books. This would be a disaster for Archuleta County tax-paying residents.

Treasurer's Report

- Kelly presented a Jan/Feb financial report in the “traditional” format, and also a version of Jan/Feb P & L statement generated by the new accounting firm CRS:

Jan & Feb	2024		
Total Cash Assets: 365,634		Total Assets: 623,489	
	MTD (\$)	YTD (\$)	% of Budget
Total Income	47,515	47,515	8
Property tax income		10,265	2
Water Depot Income		1,487	7
HUTF income		28,323	20
Total Expenses	99,873	99,873	17
Primary/Major monthly expenses:	Brennan Oil	8,152.70	
	Crossfire Ag	8,083.13	
	Chubb (Ret)	5,000	

- The Chubb \$5k expense is the returned check from insurance payment
- The combined Jan/Feb reports were approved. – **Motion:** Eric, 2nd: Chris, Passed unanimous
- The 2023 Audit Exemption was completed by Mike Branch, CPA.
- **Resolution 03-01-24: Resolution for Exemption from Audit for FY 2023** proposed by Kenneth, 2nd: Chris, Passed Unanimous
- **Eric** to post resolution on website.
- **Eric** to request Teresa to make no further steps until board agreement (but keep us posted on any new developments regarding Desert Mtn.)
- Accounting firm transfer completed on 29 Feb. Joan has proven to be a great interface, and after an initial stumble, employee paychecks are running without issue.

Review SDA calendar

- Budget/Audit exemption form is the only requirement for March – No SDA-type activities until July.
- **Eric** to work on getting the DOLA site updated (Oath attestations, etc.)

Budget / Election

- No elections currently planned

Park

- **Kenneth** will put in effort to make the park more neighbor-friendly by adding new signage at the disc golf course, new sign reminding pet owners to leash their pets, etc.
- **Reminder: No motorized vehicles in the green belt areas!** Eric to add to website.
- Canopy will go up April 01

- Port-a-potty needs to be added as soon as freeze danger is past.

Old Business

- **Eric to** Verify all latest info in DOLA is accurate; Assure latest Transparency Notice is posted on the website & public places; Assure the latest 2024 Budget is posted in the public places
- Oak Hills Ranch HOA needs a response letter.
 - **Eric** to forward Oak Hills signed agreements, past liens, and other pertinent information to Teresa.
 - **Teresa** to contact Kenneth to discuss possible language so that the Board can make a determination of next-step(s) at the April meeting.
 - **Kenneth** to coordinate a clear THANK YOU to Shane Tuller for his excellent help in locating important documents!
- **Pam and Carey** to determine if 14,763 feet of Indian Land Road/Canyon Road is a sufficient reported length, or if the distance should be revised.
- The issues with Ryan's hourly pay and benefits has been resolved for the time being. If anything changes, please let the board know.

Lot Consolidations

- Lot Consolidation Requests this month.
 - None received
 - No Notice of Property at Tax Lien Sale received

New Business

- Bob Milford and Bill Trimarko are planning to attend the next meeting to discuss "Firewise" or similar property owner/community actions that can be done to mitigate fire danger/severity.

Property Owners' Concerns

- No property owners' concerns were raised

Meeting adjourned at 19:07 by Kenneth Barber