

ASPEN SPRINGS METROPOLITAN DISTRICT
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A regular meeting of the Board of Directors, Aspen Springs Metropolitan District was convened on November 13th, 2018 at 6:00p.m. at the Aspen Springs Metropolitan District building located on Metro Drive in Unit 5 Aspen Springs Subdivision. Elected board members Pam Wallis, Jame Venturini, Kenneth Barber, and Shane Tuller were in attendance, as was employee Carey Brown. Board member Andrew Hickman was not present. Twelve property owners attended.

Call to Order

The meeting was called to order by Chairman Kenneth Barber.

Minutes

Jame made a motion to approve the previous month's minutes; Pam seconded, all in favor.

Public Works

- Carey had been cleaning culverts and doing some additional grading, and was working on the new semi.
- The porta-potty at the park had its door ripped off, possibly vandalism. Pam said that she would contact the rental company and have them pick it up for the season and advise them of the damage.

Treasurer's Report

- Jame: The district had \$322,986 in cash assets, and \$1,676,019 in total assets and property as of the end of October. Total income for October was \$33,061, with year to date income of \$403,253, which is 104% of this year's budgeted income. Total property tax income YTD is \$191,027, which is 96% of this year's budgeted income. Total income YTD for the water depot is \$21,868, which is 95% of this year's budgeted income. Total expenses for October were \$17,080, and YTD of \$347,433, which is 82% of the yearly budget. The primary expenses for October were to CHP and CAT Financial, in the amounts of \$2,700 and 1,692 respectively.
- Ronnie said that in the past, the monthly accountants sheet had been posted to the website every month in addition to the minutes. Shane said that he could add those to the website, although the same figures are in the minutes each month.

Old Business

- Ken said that although the board had originally set this meeting for the budget approval, due to time conflicts the notice had been unable to run in the newspaper for 30 days prior to the meeting, so a new notice had been posted moving the meeting to the 30th of November to allow proper notification under law.
- Jame mentioned that the backhoe lease had been moved to its own category on the accountants sheet starting this month to clarify expenses. He also wanted to go through the accountant's line items and remove unnecessary columns and make it more functional.

New Business

- Ken said that Andrew Hickman had emailed all the board members shortly after the previous months meeting and notified them that he was resigning from the board. There was some discussion about procedure.
- Shane made a motion to accept Andrew's resignation, Jame seconded; all in favor.
- Shane would post a notice in the paper for the vacant board position. There was some discussion about time limits, proper notification. There is no state mandated period of time for vacancies to be noticed to the public, but the board had traditionally posted them for 30 days prior to making a decision. The board decided to accept applications for the open seat until December 19th, and would make a decision on those applications at the regular January meeting.
- It was noted that Andrew needed to be removed from the bank account, and that someone would need to collect the Metro keys from him.
- Shane made a motion to have Andrew Hickman removed from the Metro bank accounts, Jame seconded; all in favor.

Property Owner's Concerns

- Anne Seal said that the minutes hadn't been update since the July minutes, and also said that she wanted the monthly financial reports put on the website. Shane said that he would correct the issue.
- Wayne Bryant spoke about the Burns Canyon evacuation route from Oak Ridge, and that the Forest Service was going to be decommissioning the route. He mentioned a federal statute that bars closing existing forestry routes. He asked if the Metro Board could write a letter to the BOCC in support of keeping the road open as an emergency evacuation route. There was some discussion, and the board decided to hold off drafting a letter until the new BOCC was seated in January.

Kenneth Barber adjourned the meeting at 6:55