

ASPEN SPRINGS METROPOLITAN DISTRICT

PO Box 488

Pagosa Springs, CO 81147

970-731-5656

A regular meeting of the Board of Directors, Aspen Springs Metropolitan District was convened on December 10th, 2024 at 6:00 p.m. at the Aspen Springs Metropolitan District building located on Metro Drive in Unit 5 Aspen Springs Subdivision. Elected board members Kenneth Barber, Kelly Evans, Pam Wallis, Eric Davidson, & Chris DeVries were in attendance. Two employees attended. No property owners attended.

Call to Order

Meeting was called to order at 18:00 by Kenneth Barber

Approval of previous Minutes

- November's minutes were approved. The copies presented had an erroneous name, which had been corrected for the permanent record – **Motion**: Kelly, 2nd: Pam, Passed unanimous

Public Works

- Carey: Vandalism and theft occurred at the Buttercup Water Station last week, the lock on the door was damaged and approximately \$120-125 was stolen out of the cash box. Pam shared the camera system flash drive with pictures of the perp with the County Detective as part of filing the police report.
 - OK to purchase new camera designed to work in low light/infrared
 - Need to get the PIN for the Camera system
- The water station has electrical issues, with heaters only lasting a week. Mike S. has some electrical repairs to make (\$160), but system needs an overall health check by a Licensed Electrician.
- Property on Oak Drive, Unit 1, has an apparent well leak. The property owners are not around, and the water is leaking into the ditch, freezing, and running across Oak. Need to contact property owner.
- Requesting clarification on Water Truck replacement:
 - Since we have \$45k in the 2025 budget, find a suitable replacement, Hi Wt Spec, and prefer a pre-Def powerplant. Can do so at any time. Once replacement is procured, Black Peterbilt can be retired, broken down to the platform level, and prepared for sale.
- Requesting clarification on Pay Raises:
 - Actual for 2024 is the same as budgeted for 2025 (\$50k increase)
 - **Motion**: Kenneth proposed to give Carey the option to increase one or more employees' wages by 5% for 2025. 2nd Eric, passed unanimous.
 - Carey stated everyone will get 5%, and there were no complaints from the board.
- Pam: Wrote a letter to Elite Disposal Services that they (and their customers) cannot park garbage cans in the Right-of Way at the Oak Ridge, near the Postal Box Clusters. It is a school bus stop, and children do not need to congregate around trash blown over before pick-up. The Archuleta County website clearly stated they have no authority to leave cans within the easement area.
 - **Pam** to send a copy of the letter to the other board members.

- Indian Land Road: In addition to the discussions from last month, it seems that Sheriff LaRue is on-board with enforcing any agreed-upon sign changes. Much discussion ensued ... with two main schools of thought:
 - A: Road closed to public traffic from 01 November to 01 April
 - B: Drive at your own risk. Drivers must comply CO traction laws.
 - Both would be run past the Sheriff for input.
- Stollsteimer definitely needs widening work. The cliff off the edge of it is a greater danger than the one off of Indian Land Rd.
- Eric: Request from Judy Wesner for water receipts? Pam: Yes, wrote an email to her showing that her son would have spent ~\$52 at Buttercup station.

Treasurer's Report

- Kelly stated the budget overall looked good, with revenue at 109% and expenses at 104% of original year-end budget – hence the Oct. revision.
- There was no payment of \$2,500 from OHPOA in 2024.
- **Motion** to approve November’s Treasurer’s Report Chris, 2nd Pam, Passed unanimous

November	2024		
Total Funds (Beginning):		\$384,008	Total Funds (Ending): \$448,053
		YTD (\$)	% of Budget
Total Income		683,637	109
Property tax income		405,880	97
Water Depot Income		20,939	105
HUTF income		177,492	122
Total Expenses		620,785	104
Primary/Major expenses for the month:		Colorado Special District annual insurance extract	22,898
		Brennan Oil	5,448
		Four States Tire & Service	2,739

- Eric: Is invoice #11299 for ‘Thermoplastic Valves, Inc.’ legit? – No.

Review SDA calendar

- See Election & Budget

Election

- **We need an Election Coordinator to help coordinate the May 2025 election. This Election Coordinator must be in place before January 15, when the first election materials must be distributed - Notice to Electors**
- Kelly is available to help guide a new Election Coordinator through the process
- Eric received the 2024 Voter list for Aspen Springs, which reflects 1,334 voters. Strangely, there was a note included, “Except for Confidential Voters, who are excluded from all voter list files.”
 - **Eric** to investigate, if nothing else, how to get on that list, and report back.
- Pam stated she knew of two people who were possibly interested in filling the available positions.

Budget

- We received the property valuation from Johanna Tully-Elliott, Archuleta County Assessors Office.
- Four Resolutions were read into the record by Kenneth and voted on individually. They were:
 - 12-10-24-01 Certification of Tax Levies for Non-School Governments
 - 12-10-24-02 Resolution/Ordinance to Set Mill Levies
 - 12-10-24-03 Resolution/Ordinance to Appropriate Sums of Money
 - 12-10-24-04 Resolution/Ordinance to Adopt Budget
 - Resolutions were signed and attested
 - Chris also provided as required, “Budget Message”, signed by Kenneth, and a “Service Plan” for submittal to Department of Local Affairs (DOLA)

Park / Fire

- No new information

Old Business

- Pam is still dealing with Perfect Parking, with no response. She sent an email to PP’s general liability insurance company to see if she can get a response.
- Still no information regarding OHPOA. We are no longer bordering on rude, but instead have firmly crossed that rubicon into the uncivilized camp.
 - Eric to request more information again in two weeks
- Settlement Agreement signed (per Eric) and completed (per Kelly)
- Cluster mailboxes are sprouting up all over the fruited plain – Vista & Hersch, but not in Aspen Metro. Requests sent to Veronica Medina to help set up a third-party checking account to hold funds have fallen on deaf and misunderstanding ears.

New Business

- Newish items discussed above

Lot Consolidations

- Lot consolidations not considered, but five received – two for Unit 1 and three for Unit 6
- Received six different “Notice of Purchase of Property at Tax Lein Sale and of Application for Issuance of Treasurer’s Deed” – Five in Unit 2, one in Unit 6

Property Owners’ Concerns

- There were no Property Owners’ concerns

Meeting adjourned at 7:29 by Kenneth Barber